

**TO: COUNCIL  
12 JULY 2017**

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**ESTABLISHMENT OF COMMITTEES AND ASSOCIATED MATTERS  
Director of Corporate Services – Democratic and Registration Services**

**1 PURPOSE OF REPORT**

- 1.1 This report sets out the revised position regarding the appointment of Members to serve on committees and other bodies since Annual Council on 24 May 2017.

**2 RECOMMENDATIONS**

- 2.1 **That the substitute vacancy be filled on the Education Employment Sub Committee in accordance with Members' wishes;**
- 2.2 **That Councillor Virgo be appointed as the Council's representative on the Berkshire Record Office Capital Working Group and the Standing Conference for Archives; and**
- 2.3 **That Councillor G Birch be appointed as the Council's representative on the Binfield Badger Group Management Committee.**

**3 REASONS FOR RECOMMENDATIONS**

- 3.1 To finalise committee and external body appointments.

**4 ALTERNATIVE OPTIONS CONSIDERED**

- 4.1 None.

**5 SUPPORTING INFORMATION**

**Education Employment Sub Committee**

- 5.1 At the Annual Council meeting on 24 May 2017 the Council agreed the composition and membership of its committees but a Conservative substitute vacancy has since been identified on the Education Employment Sub Committee. Council is now asked to fill this vacancy in accordance with the wishes of the Conservative Group.

**Berkshire Record Office Capital Working Group and the Standing Conference for Archives**

- 5.2 The Council had previously appointed two representatives to the Berkshire Record Office Capital Working Group and the Standing Conference for Archives but has been advised by the County Archivist that this nomination should not be split. Councillor Virgo has been nominated by the Conservative Group to be the representative for 2017-2018.

**Binfield Badger Group Management Committee**

- 5.3 The Binfield Badger Group Management Committee have advised the Council that they require representatives for one year term only with no repeat terms of office. Councillor G Birch has been nominated by the Conservative Group to be the representative for 2017-2018.

## **6 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS**

### Borough Solicitor

- 6.1 Nothing to add to the report.

### Borough Treasurer

- 6.2 There are no additional revenue implications arising from the above recommendations.

### Equalities Impact Assessment

- 6.3 Not relevant to this report.

### Strategic Risk Management Issues

- 6.4 Not relevant to this report.

## **7 CONSULTATION**

### Principal Groups Consulted

- 7.1 Conservative Group

### Method of Consultation

- 7.2 Discussion

### Representations Received

- 8.3 Outcome of discussions reflected in this report.

### Background Papers

None

### Contact for further information

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